DAILY VEHICLE INSPECTION

Before the vehicle is driven each day, by the driver.

Unit _____ **Date** _____ **Shift** _____ **Odometer** _____ **Driver** _____

WALK-AROUND · BEFORE YOU GET IN	OK	Defect
No fluid leaks under vehicle	☐	☐
■ Windshield and glass	☐	☐
Mirrors intact, adjusted	☐	☐
■ Seat belts all seats	☐	☐
Tread depth and pressure	☐	☐
Spare tire and jack	☐	☐
Washer fluid level	☐	☐
Plates and sticker current	☐	☐
Insurance card in vehicle	☐	☐
Warning triangles / flares	☐	☐
First aid kit stocked	☐	☐
Cargo secured in van/bed	☐	☐
Doors and latches	☐	☐
Interior clean, view clear	☐	☐

GAS OR DIESEL · IF IT APPLIES	OK	Defect
Engine oil and coolant	☐	☐
Fuel level adequate	☐	☐
Exhaust and muffler	☐	☐

ELECTRIC · IF IT APPLIES	OK	Defect
Charge enough for the day	☐	☐
Charging cable unplugged and stowed	☐	☐

IN THE DRIVER'S SEAT · BEFORE DRIVING	OK	Defect
■ Gauges and warning lights	☐	☐
■ Horn	☐	☐
■ Steering	☐	☐
Wipers and washer	☐	☐
Brake, signal, hazard lights	☐	☐
■ Brakes	☐	☐
■ Parking brake holds	☐	☐
Odometer reading	☐	☐
■ Unusual noises, smells, or vibration	☐	☐
Anything else to report	☐	☐

■ **Critical.** If a critical item has a defect, do not operate the vehicle. Tag it out and tell your supervisor before the shift starts.

Defects and notes

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_____

_____

_____

_____ _____

Driver signature Supervisor (if a defect was found)

Skip the paper. Scan to try it free, or go to safechecklist.com

The same checklist on any phone, from a QR code on the vehicle. The supervisor hears about a defect in seconds. 7 days free, no card.